INFORMATION FOR FACULTY PROVIDING ACCOMMODATIONS WITHIN THE
CLASSROOM OR DEPARTMENT

Students registered with the Disability Resource Center (DRC) eligible to receive
testing accommodations can receive these directly from their instructors when
possible. The following are answers to questions that instructors may have when
assisting students within their department

1. **How do I know what test accommodation to provide?**

   Students approved for test accommodations will provide you with a letter
   from the DRC indicating the test accommodations needed. Accommodations
   may include but are not limited to extended time, low
distraction environment or private room, use of a computer, large print, or
   the use of a scribe or reader. Specific accommodations are indicated in
   the professor letter.

2. **What constitutes a low distraction environment?**

   A low distraction environment is a testing locale with minimal interruptions
   and limited noise. Smaller classrooms with fewer students or a quiet office
   would be suitable. It is important to discuss the proposed testing
   environment with the student in order to determine the appropriateness of
   the testing environment.

3. **Should I contact the DRC when providing test accommodations
within my classroom?**

   It is not necessary for the instructor to contact the DRC when providing
   test accommodations within the department nor is it necessary to
   complete the Test Accommodations form.

   **NOTE:** *The DRC does not expect you to change course guidelines or standards.
The purpose of accommodations is to ensure equal educational opportunity.*

Please contact the Disability Resource Center at (706) 542-8719 if you have any
questions or concerns about providing test accommodations. The student’s
Disability Specialist or the Disability Testing Specialist can provide assistance.